

Pine Lake Retreat Center – Day Use

Name of Organization:			Type of Group:		
Name of Contact Person			Title:		
Address:		City:	State:	Zip:	
Phone	Work ()	Home ()	Fax ()	Cell ()	
Group Size:	Arrival Time:	Departure Time:	Email Address:		
If you have been referred by someone, please insert your referral # here					
Choice of Dates:	1 st Choice:	2 nd Choice:	3 rd Choice		

Of the facilities and activities offered at Pine Lake Retreat, please check the ones you think you will be interested in using:

- | | | | |
|---|--|--|--|
| <input type="checkbox"/> Live Oak Auditorium (seats 160)
<input type="checkbox"/> Chapel (seats 120)
<input type="checkbox"/> Gymnasium for Meetings (seats 250)
<input type="checkbox"/> Gym Conference Room (seats 55)
<input type="checkbox"/> Persimmon Conference Room (seats 55)
<input type="checkbox"/> Rain Tree Conference Room (seats 30)
<input type="checkbox"/> Poinsettia Conference Room (seats 20)
<input type="checkbox"/> South Hall Conference Room (seats 50) | <input type="checkbox"/> Gymnasium for Recreation*
<input type="checkbox"/> Swimming Pool*
<input type="checkbox"/> Volleyball*
<input type="checkbox"/> Mini Golf*
<input type="checkbox"/> Basketball*
<input type="checkbox"/> Soccer* | <input type="checkbox"/> Softball*
<input type="checkbox"/> Shuffleboard*
<input type="checkbox"/> Low Elements Course
<input type="checkbox"/> Bicycle
<input type="checkbox"/> Playground
<input type="checkbox"/> Canoes (6 available) | <input type="checkbox"/> Hayride*
<input type="checkbox"/> Campfire
<input type="checkbox"/> Picnic Pavilion
<input type="checkbox"/> Golf Carts
(2 or 4 seater) |
|---|--|--|--|

Please note: Activities marked * are NOT available from sundown Friday to sundown Saturday.

IMPORTANT: Do you have accident insurance coverage?* Yes No

*You must have coverage in order to use Pine Lake Retreat and its facilities

Please Note: Meal services is not available through Pine Lake Retreat. Most lodging options come equipped with full kitchen or cooking area. If you have any questions, please contact us before submitting application.

TERMS AND CONDITIONS:

Camp Kulaqua is a Christian camp, which is owned and operated by the Seventh Day Adventist Church. In order for all our guests to feel comfortable at our facility, we ask that you observe and provide adequate supervision for a few simple guidelines while visiting:

- No beverages containing alcohol will be allowed on the premises. If anyone in your group is observed with any form of alcohol, you will be asked to leave and there will be no refund.
- Smoking is not permitted in any of the buildings or at public activities.
- Pets are not allowed in any of the buildings or lodging.
- We request modest bathing suits be worn while on camp property

From sundown Friday until sundown Saturday, we make every effort to maintain a quiet worshipful atmosphere as this is our Sabbath. Please note the activities marked with an asterisk are not available during Sabbath hours.

LIABILITY INSURANCE: Yes No

Note: You MUST have Group Accident Insurance coverage with the exception of FL. Conference of SDA organizations.

TRANSPORTATION:

You are responsible for all transportation to and from camp including any activities you plan off camp premises during your stay.

FIRST AID:

Please note that you are responsible for first aid and medical treatment for your group. There are medical services available within five (5) minutes of the camp.

GUARANTEE AND FINANCES:

To make a reservation, please complete this form. Upon receiving this application, the date will be checked for availability. Please be prepared to make the required deposit by credit card or check. Once the deposit is secured a Confirmation Agreement will be emailed to you.

The Deposit is non-refundable after 30 days from your confirmation date listed at the bottom of your contract agreement. If you find it necessary to ask for a change in date after that 30-day period, a request must be submitted via email to the Reservations Central office. Under certain circumstances, we will endeavor to reschedule your group within the same calendar year. However, your deposit is only valid for the same calendar year and does not extend into the following years.

PLEASE DO NOT assume you have a confirmed reservation until you have received a Contract Agreement in your email with the confirmation number and confirmed date.

Charges for retreats are made on the basis of facilities and/or equipment used, and the number of people in your group. Your deposit will be used toward your current charges and the balance is due upon receipt of the invoice. We ask that your group representative check out with the Camp Manager before leaving the grounds and discuss all charges incurred.

This application supersedes any previous verbal or written communication.

We, the undersigned, have filled out the above application to the best of our knowledge. We agree to these conditions and request use of Camp Kulaqua.

Signature _____

Date _____

FOR OFFICE USE ONLY

Director: _____	Date: _____	Date Approved: _____	Deposit Amount: \$ _____	Contract # _____
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Reservations Central:

Phone: (386) 454-1351 ♦ Fax: (386)454-4748

Website: www.pinelakeretreat.com ♦ Email: rescentral@floridacamps.org