

Pine Lake Retreat Center

Name of Group/Organization:		Program Type:	
Denomination: (please circle) SDA (Conf. _____) Baptist / Catholic / Church of God / Methodist / Presbyterian / Other			
Name of Contact Person:		Title:	Email Address:
Billing Address:		City:	State: Zip:
Phone	Work ()	Home()	Fax () Cell ()
Group Size:	Group Type: (Check all that apply) <input type="checkbox"/> Youth <input type="checkbox"/> Families <input type="checkbox"/> Couples <input type="checkbox"/> Men <input type="checkbox"/> Ladies <input type="checkbox"/> Singles		
If you have been referred by someone, please insert your referral # here _____			
Dates:	1 st Choice: to 2 nd Choice:	to 3 rd Choice:	to
Arrival Time:	Departure Time:	*Please note check-in time is 3:00pm & check out time is 11:00am	

Please Note: Meal services is not available through Pine Lake Retreat. Most lodging options come equipped with full kitchen or cooking area. If you have any questions, please contact us before submitting application.

Lodging Requested

(Those marked with an * are wheelchair accessible)

<input type="checkbox"/> Family Chalet (14 units available) Please indicate how many you need: # _____	2 bedroom/2 bath with kitchen & living room	-Accommodates 4/6
<input type="checkbox"/> Chalet #10*	1 bedroom/1 bath with kitchen & living room	-Accommodates 2/4
<input type="checkbox"/> Lodge A	3 bedroom/2 bath with kitchen, dining & living room	-Accommodates up to 18
<input type="checkbox"/> Lodge B	2 bedroom/1 bath with kitchen	-Accommodates up to 12
<input type="checkbox"/> White House A	3 bedroom/3 bath with living room & kitchen	-Accommodates up to 19
<input type="checkbox"/> White House B	4 bunk beds/private bath & entrance	-Accommodates up to 8
<input type="checkbox"/> Gardner House	4 bedroom/4 bath with kitchen & living room	-Accommodates up to 14
<input type="checkbox"/> North Shore*	3 bedroom/2 bath with kitchen, dining & living room	-Accommodates up to 12
<input type="checkbox"/> Bambi	4 bedroom/2 bath with kitchen, dining & 2 living rooms	-Accommodates up to 16
<input type="checkbox"/> South Hall Complex (13 rooms available) Please indicate how many you need: # _____	13 bedroom/3 bath with kitchen Conf. Room & living room Minimum of 10 rooms required for rental	-Accommodates up to 63 -2/4 people per room
<input type="checkbox"/> RV Sites Please indicate how many you need: # _____	Full hook up & picnic table. Bath house with laundry facilities available	-24 sites available
<input type="checkbox"/> Tent Camping	Bath house with laundry facilities available	

Meeting Facilities Requested

One day = 12:00 noon – 12:00 noon

<input type="checkbox"/> Chapel (seats 120)	<input type="checkbox"/> Gymnasium (for meetings) (seats 250)	<input type="checkbox"/> Rain Tree Conference Room (seats 30)
<input type="checkbox"/> Live Oak Auditorium (seats 160)	<input type="checkbox"/> Persimmon Conference Room (seats 55)	<input type="checkbox"/> Poinsettia Conference Room (seats 20)
<input type="checkbox"/> Pool Pavilion (Outside)	<input type="checkbox"/> Gym Conference Room (seats 55)	

Recreation & Activities Requested

Please note that activities marked with an * are NOT available from sundown Friday to sundown Saturday.

<input type="checkbox"/> Bicycles (10 available)	<input type="checkbox"/> Swimming Pool & Jacuzzi* (Seasonal)	<input type="checkbox"/> Soccer*
<input type="checkbox"/> Mini-Golf (lighted)*	<input type="checkbox"/> Hayride & Campfire*	<input type="checkbox"/> Softball*
<input type="checkbox"/> Gymnasium for recreation*	<input type="checkbox"/> Basketball* (outdoor-lighted)	<input type="checkbox"/> Volleyball* (sand court -lighted)
<input type="checkbox"/> Low Elements Course	<input type="checkbox"/> Driving Range*	<input type="checkbox"/> Inflatable games*
<input type="checkbox"/> Activity Fields <input type="checkbox"/> Lighted <input type="checkbox"/> Non	<input type="checkbox"/> Shuffleboard*	<input type="checkbox"/> Golf Cart
<input type="checkbox"/> Canoes (6 available)		<input type="checkbox"/> 2 Seater <input type="checkbox"/> 4 Seater <input type="checkbox"/> 2 Seater + Cargo Bed

TERMS AND CONDITIONS:

Camp Kulaqua is a Christian camp, which is owned and operated by the Seventh Day Adventist Church. In order for all our guests to feel comfortable at our facility, we ask that you observe and provide adequate supervision for a few simple guidelines while visiting:

- No beverages containing alcohol will be allowed on the premises. If anyone in your group is observed with any form of alcohol, you will be asked to leave and there will be no refund.
- Smoking is not permitted in any of the buildings or at public activities.
- Pets are not allowed in any of the buildings or lodging.
- We request modest bathing suits be worn while on camp property

From sundown Friday until sundown Saturday, we make every effort to maintain a quiet worshipful atmosphere as this is our Sabbath. Please note the activities marked with an asterisk are not available during Sabbath hours.

LIABILITY INSURANCE: Yes No

Note: You MUST have Group Accident Insurance coverage with the exception of FL. Conference of SDA organizations.

TRANSPORTATION:

You are responsible for all transportation to and from camp including any activities you plan off camp premises during your stay.

FIRST AID:

Please note that you are responsible for first aid and medical treatment for your group. There are medical services available within five (5) minutes of the camp.

GUARANTEE AND FINANCES:

To make a reservation, please complete this form. Upon receiving this application, the date will be checked for availability. Please be prepared to make the required deposit by credit card or check. Once the deposit is secured a Confirmation Agreement will be emailed to you.

The Deposit is non-refundable after 30 days from your confirmation date listed at the bottom of your contract agreement. If you find it necessary to ask for a change in date after that 30-day period, a request must be submitted via email to the Reservations Central office. Under certain circumstances, we will endeavor to reschedule your group within the same calendar year. However, your deposit is only valid for the same calendar year and does not extend into the following years.

PLEASE DO NOT assume you have a confirmed reservation until you have received a Contract Agreement in your email with the confirmation number and confirmed date.

Charges for retreats are made on the basis of facilities and/or equipment used, and the number of people in your group. Your deposit will be used toward your current charges and the balance is due upon receipt of the invoice. We ask that your group representative check out with the Camp Manager before leaving the grounds and discuss all charges incurred.

This application supersedes any previous verbal or written communication.

We, the undersigned, have filled out the above application to the best of our knowledge. We agree to these conditions and request use of Camp Kulaqua.

Signature _____

Date _____

FOR OFFICE USE ONLY

Director: _____ Date: _____ Date Approved: _____ Deposit Amount: \$ _____ Contract # _____

Reservations Central:

Phone: (386) 454-1351 ♦ Fax: (386)454-4748

Website: www.pinelakeretreat.com ♦ Email: rescentral@floridacamps.org